## new mexico solutions

## FINANCIAL ASSISTANCE APPLICATION FORM INSTRUCTIONS

To be considered for financial assistance, applicants must complete and submit an application with required supplemental documentation.

Applicants will be notified by mail of their eligibility for participation in the Financial Assistance Program within 30 days of receipt of application and required documentation.

## **INSTRUCTIONS:**

- 1. Complete the financial assistance application, located on our website.
- 2. Include all monthly income and expenses in the spaces provided.
- 3. Provide proof of income.
- **4.** If you have no income, you will need to provide an explanation for how you meet your daily living expenses.
- 5. Sign the financial assistance application.
- 6. Mail the completed application and required documents to:

RiverValley Behavioral Health Attn: Accounts Receivable PO Box 1637 Owensboro, KY 42302

If you have any questions or need assistance completing the financial assistance application, please call our Finance Department at 505-268-0701 or email <u>accountsreceivable@rvbh.com</u>, M-F 8:00 am-5:00 pm.